

**ANNUAL QUALITY ASSURANCE REPORT  
FOR THE YEAR  
2014 -2015**

**SUBMITTED TO**



**NATIONAL ACCERDIATION AND ASSESSMENT COUNCIL  
BANGALORE**

**SUBMITTED BY**



**INTERNAL QUALITY ASSURANCE CELL  
SRI AKILANDESWARI WOMEN'S COLLEGE  
WANDIWASH - 604 408**

## Members of IQAC

IQAC Chair Person	:	<b>Dr. M. H. S. Mohamed Yacoob</b> Principal
Senior Administrative officer	:	<b>Dr. Savithri Devaraj</b> Member – Governing Body
Teaching Faculty	:	<b>Ms. K. Suguna</b> Head, Department of English <b>Dr. D. Bharathi</b> Head, Department of Zoology <b>Mrs. K. Jagathi</b> Head, Department of Microbiology
Alumni Representative	:	<b>Ms. G. Sarojini</b> Assistant Professor
Management Representative	:	<b>Dr. A. Ramakrishnan</b> B.Sc., M.B.B.S Janani Eye Hospital, Vandavasi <b>Thiru. S. Vemanna</b> Treasurer Swamy Abedhanandha Polytechnic College Thellar
External Expert	:	<b>M.J.F. Ln. V. S. Thalpathi</b> Past District Governor & Past council Secretary, Lions club
Local Committee Representative	:	<b>Ms. K. Padmalochana</b> Head, Department of Biochemistry

Part – A

AQAR for the year (for example 2013-14)

**2014-2015**

**I. Details of the Institution**

1.1 Name of the Institution

**SRI AKILANDESWARI  
WOMEN'S COLLEGE**

1.2 Address Line 1

**TINDIVANAM HIGHWAY**

Address Line 2

**WANDIWASH**

City/Town

**TIRUVANAMALAI DISTRICT**

State

**TAMIL NADU**

Pin Code

**604 408**

Institution e-mail address

**saewcw@gmail.com**

Contact Nos.

**04183 -225713**

Name of the Head of the Institution:

**Dr. M.H.S. MOHAMED YACOOB  
PRINCIPAL**

Tel. No. with STD Code:

**04183 - 227176**

Mobile:

**9442409220**

Name of the IQAC Co-ordinator:

**MS. K. PADMALOCHANA**  
Head, Department of Biochemistry

## Annual Quality Assurance Report – (2014 - 2015)

Mobile:

9865138385

IQAC e-mail address:

Akilanaac2015@gmail.com

1.3 NAAC Track ID (For ex. MHC0GN 18879)

OR

1.4 NAAC Executive Committee No. & Date:

(For Example EC/32/A&A/143 dated 3-5-2004.

This EC no. is available in the right corner- bottom of your institution's Accreditation Certificate)

EC/38/171 DATED 02.02.2006

1.5 Website address:

www.sawcw.org

Web-link of the AQAR:

For ex. <http://www.ladykeanecollege.edu.in/AQAR2012-13.doc>

1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 <sup>st</sup> Cycle	B+	75.45	2006	2011
2	2 <sup>nd</sup> Cycle				
3	3 <sup>rd</sup> Cycle				
4	4 <sup>th</sup> Cycle				

1.7 Date of Establishment of IQAC :

DD/MM/YYYY

28.04.2006

1.8 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC (for example AQAR 2010-11 submitted to NAAC on 12-10-2011)

- i. AQAR 209 – 20110 submitted to NAAC on 30.04.2010
- ii. AQAR 2010 – 2011 submitted to NAAC on 05.05.2011
- iii. AQAR 2011 – 2012 submitted to NAAC on 31.08.2012
- iv. AQAR 2012 – 2013 submitted to NAAC on 18.05.2013

## Annual Quality Assurance Report – (2014 - 2015)

v. AQAR 2013 – 2014 submitted to NAAC on 24.04.2015

### 1.9 Institutional Status

University State  Central  Deemed  Private

Affiliated College Yes  No

Constituent College Yes  No

Autonomous college of UGC Yes  No

Regulatory Agency approved Institution Yes  No

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution Co-education  Men  Women

Urban  Rural  Tribal

Financial Status Grant-in-aid  UGC 2(f)  UGC 12B

Grant-in-aid + Self Financing  Totally Self-financing

### 1.10 Type of Faculty/Programme

Arts  Science  Commerce  Law  PEI (Phys Edu)

TEI (Edu)  Engineering  Health Science  Management

Others (Specify)

### 1.11 Name of the Affiliating University (*for the Colleges*)

**THIRUVALLUVAR UNIVERSITY,  
VELLORE**

### 1.12 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University

University with Potential for Excellence  UGC-CPE

## Annual Quality Assurance Report – (2014 - 2015)

DST Star Scheme

UGC-CE

UGC-Special Assistance Programme

DST-FIST

UGC-Innovative PG programmes

Any other (*Specify*)

UGC-COP Programmes

### **2. IQAC Composition and Activities**

2.1 No. of Teachers

4

2.2 No. of Administrative/Technical staff

1

2.3 No. of students

0

2.4 No. of Management representatives

3

2.5 No. of Alumni

1

2.6 No. of any other stakeholder and  
community representatives

0

2.7 No. of Employers/ Industrialists

0

2.8 No. of other External Experts

1

2.9 Total No. of members

10

2.10 No. of IQAC meetings held

**Annual Quality Assurance Report – (2014 - 2015)**

2.11 No. of meetings with various stakeholders: No.  Faculty   
 Non-Teaching Staff  Students  Alumni  Others

2.12 Has IQAC received any funding from UGC during the year? Yes  No   
 If yes, mention the amount

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos.  International  National  State  Institution Level

(ii) Themes

**RELATED TO THEIR FACULTIES**

2.14 Significant Activities and contributions made by IQAC

**IQAC recommended the departments to apply for financial aid for conducting National Level Seminars**

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year 2014-15

Plan of Action	Achievements
<b>To support faculties for publications of research articles in reputed journals</b>	<b>With the financial assistance of the management more than 6 faculties published their research articles</b>

*\* Attach the Academic Calendar of the year as Annexure.*

2.15 Whether the AQAR was placed in statutory body Yes  No

Management  Syndicate  Any other body

Provide the details of the action taken

**Nil**

Part – B

Criterion – I

**I. Curricular Aspects**

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD	0	0	0	0
PG	8	1	9	0
UG	10	0	10	0
PG Diploma	0	0	0	0
Advanced Diploma	0	0	0	0
Diploma	0	0	0	0
Certificate	0	0	0	0
M.Phil	5	0	5	0
<b>Total</b>	24	1	24	0

Interdisciplinary	0	0	0	0
Innovative	0		0	0

1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options

(ii) Pattern of programmes:

Pattern	Number of programmes
Semester	24
Trimester	0
Annual	0

1.3 Feedback from stakeholders\* Alumni  Parents  Employers  Students   
*(On all aspects)*

Mode of feedback : Online  Manual  Co-operating schools (for PEI)

*\*Please provide an analysis of the feedback in the Annexure*

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

**Since our institution is affiliated with Thiruvalluvar University is revised by University then and there**

1.5 Any new Department/Centre introduced during the year. If yes, give details.

**B. Com (CA),**



**Criterion – II**

**2. Teaching, Learning and Evaluation**

2.1 Total No. of permanent faculty	Total	Asst. Professors	Associate Professors	Professors	Others
	93	93	0	0	

2.2 No. of permanent faculty with Ph.D. 4

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year	Asst. Professors		Associate Professors		Professors		Others		Total	
	R	V	R	V	R	V	R	V	R	V
	28	2								

2.4 No. of Guest and Visiting faculty and Temporary faculty 2

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended	2	20	25
Presented papers	0	7	10
Resource Persons	0	0	0

2.6 Innovative processes adopted by the institution in Teaching and Learning:

**Students are trained to extract relevant information pertaining to their syllabus and provided good accessibility to Internet and other sources**

2.7 Total No. of actual teaching days during this academic year 191

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)

**Exams and Evaluation were conducted by Thiruvalluvar University**

2.9 No. of faculty members involved in curriculum restructuring/revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshop 0

2.10 Average percentage of attendance of students 90 %

## Annual Quality Assurance Report – (2014 - 2015)

### 2.11 Course/Programme wise

distribution of pass percentage : \* up to pre final semester for all classes

Title of the Programme	Total no. of students appeared	Division				
		Distinction %	I %	II %	III %	*Pass %
B.A English	76					62 %
M. A. English	20					95 %
B. A Tamil	24					91.6 %
B.C.A	97					83 %
B.Com	71					76 %
M.Com	13					78 %
M.Phil Commerce	5					100 %
B.Sc., Biochemistry	30					73 %
M.sc., Biochemistry	04					100 %
M.Phil Biochemistry	05					100 %
B.Sc., Chemistry	53					72 %
M.Sc., Chemistry	12					42 %
B.Sc., Computer Science	103					92 %
M.Sc., Information Technology	03					67 %
M. Phil Computer Science	14					100 %
B.Sc., Mathematics	119					87 %
M.Sc., Mathematics	29					83 %
M.Phil Mathematics	0					0
B.Sc., Microbiology	46					98 %
M.Sc., Applied Microbiology	05					100 %
M. Phil Microbiology	07					100 %
B.Sc., Physics	45					100 %
M.Sc., Physics	12					100 %

### 2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes :

- **IQAC Conducts frequent review meetings for the progress of action plan**
- **Feedback were collected from the students**
- **Grievances and readdressal cell met frequently and resolved time to time**

## Annual Quality Assurance Report – (2014 - 2015)

### 2.13 Initiatives undertaken towards faculty development

<i>Faculty / Staff Development Programmes</i>	<i>Number of faculty benefitted</i>
Refresher courses	0
UGC – Faculty Improvement Programme	0
HRD programmes	0
Orientation programmes	0
Faculty exchange programme	0
Staff training conducted by the university	0
Staff training conducted by other institutions	89
Summer / Winter schools, Workshops, etc.	0
Others	0

### 2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	6	0	0	0
Technical Staff	5	0	1	1

### Criterion – III

### 3. Research, Consultancy and Extension

#### 3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

**Staff are permitted to opt part time research in various universities in Tamilnadu , also staffs are supported in utilizing the laboratory resources for Publishing research articles in journals**

#### 3.2 Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number	Nil			
Outlay in Rs. Lakhs	Nil			

#### 3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number	Nil			
Outlay in Rs. Lakhs	Nil			

#### 3.4 Details on research publications

	International	National	Others
Peer Review Journals		64	
Non-Peer Review Journals			
e-Journals			
Conference proceedings			

#### 3.5 Details on Impact factor of publications:

Range  Average  h-index  Nos. in SCOPUS

#### 3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations Nil

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects				
Minor Projects				
Interdisciplinary Projects				
Industry sponsored				
Projects sponsored by the University/ College				
Students research projects <i>(other than compulsory by the University)</i>				
Any other(Specify)				
Total				

## Annual Quality Assurance Report – (2014 - 2015)

3.7 No. of books published i) With ISBN No.  Chapters in Edited Books

ii) Without ISBN No.

3.8 No. of University Departments receiving funds from

UGC-SAP  CAS  DST-FIST   
DPE  DBT Scheme/funds

3.9 For colleges

Autonomy  CPE  DBT Star Scheme   
INSPIRE  CE  Any Other (specify)

3.10 Revenue generated through consultancy

3.11 No. of conferences

organized by the  
Institution

Level	International	National	State	University	College
Number					10
Sponsoring agencies					Management

3.12 No. of faculty served as experts, chairpersons or resource persons

3.13 No. of collaborations International  National  Any other

3.14 No. of linkages created during this year

3.15 Total budget for research for current year in lakhs :

From Funding agency  From Management of University/College

Total

3.16 No. of patents received this year

Nil

Type of Patent		Number
National	Applied	
	Granted	
International	Applied	
	Granted	
Commercialised	Applied	
	Granted	

## Annual Quality Assurance Report – (2014 - 2015)

3.17 No. of research awards/ recognitions received by faculty and research fellows  
Of the institute in the year

Total	International	National	State	University	Dist	College
Nil						

3.18 No. of faculty from the Institution who are Ph. D. Guides and students registered under them

Nil

Nil

3.19 No. of Ph.D. awarded by faculty from the Institution

Nil

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF Nil SRF Nil Project Fellows Nil Any other Nil

3.21 No. of students Participated in NSS events:

University level Nil State level Nil  
National level Nil International level Nil

3.22 No. of students participated in NCC events:

University level Nil State level Nil  
National level Nil International level Nil

3.23 No. of Awards won in NSS:

University level Nil State level Nil  
National level Nil International level Nil

3.24 No. of Awards won in NCC:

University level Nil State level Nil  
National level Nil International level Nil

## Annual Quality Assurance Report – (2014 - 2015)

### 3.25 No. of Extension activities organized

University forum  College forum   
NCC  NSS  Any other

### 3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

- ✓ Clean India awareness camp
- ✓ Rally for Dengue fever awareness
- ✓ Gender discrimination meeting

## Criterion – IV

### 4. Infrastructure and Learning Resources

#### 4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area				
Class rooms	37	3		40
Laboratories	7	0		7
Seminar Halls	1	0		1
No. of important equipments purchased ( $\geq$ 1-0 lakh) during the current year.				
Value of the equipment purchased during the year (Rs. in Lakhs)		5,95,329		
Others				

#### 4.2 Computerization of administration and library

**All administration process are totally computerised**

## Annual Quality Assurance Report – (2014 - 2015)

### 4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	7054	21,36,278	495	128921	7549	22,65,119
Reference Books	619	11,11,495				
e-Books						
Journals	21	24,100	21	24,300	21	24,300
e-Journals						
Digital Database						
CD & Video						
Others (specify)						

### 4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Departments	Others
Existing	<b>110</b>	<b>102</b>	<b>2</b>			<b>2</b>	<b>1</b>	
Added	<b>11</b>	<b>10</b>	<b>2</b>			<b>0</b>	<b>0</b>	
Total	<b>118</b>	<b>112</b>	<b>4</b>			<b>2</b>	<b>1</b>	

### 4.5 Computer, Internet access, training to teachers and students and any other programme for technology upgradation (Networking, e-Governance etc.)

**Computers, OHP, LCD projector and Internet Facilities available inside the campus**

### 4.6 Amount spent on maintenance in lakhs :

i) ICT	
ii) Campus Infrastructure and facilities	2,87,996
iii) Equipments	2,85,731
iv) Others	2,00,123
<b>Total :</b>	<b>7,73,850</b>



**Criterion – V**

**5. Student Support and Progression**

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

**IQAC periodically met faculty members and advice them to identify specific problems of slow learners and to provide remedial measures for their academic progress**

5.2 Efforts made by the institution for tracking the progression

**Continuous Internal assessment cell have been created in all faculties to assess the progression of the students**

5.3 (a) Total Number of students

UG	PG	Ph. D.	M.Phil
813	105	0	28

(b) No. of students outside the state

Nil

(c) No. of international students

Nil

Men	No	%
	0	0

Women	No	%
	946	100

2013-2014						2014-2015					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
31	117	2	722	0	872	47	122	0	777	0	946

Demand ratio 94.57 %      Dropout % 1.32 %

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

**Orientation programme regarding performance in competitive exam were organised for final year students in collaboration with ASSET organisation**

No. of students beneficiaries

725

## Annual Quality Assurance Report – (2014 - 2015)

### 5.5 No. of students qualified in these examinations

NET	Nil	SET/SLET	Nil	GATE	Nil	CAT	Nil
IAS/IPS etc	Nil	State PSC	Nil	UPSC	Nil	Others	5

### 5.6 Details of student counselling and career guidance

**Carrier guidance Cell is functioning in our institution it gives counselling for their academic and relevant information regarding placement opportunities.**

No. of students benefitted **632**

### 5.7 Details of campus placement

<i>On campus</i>			<i>Off Campus</i>
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
2	652	35	5

### 5.8 Details of gender sensitization programmes

**Womens day celebrated on March 8<sup>th</sup> DrLakshmi Duttai , Associate Professor, Ponicherry University gave a valuable speech on gender sensitisation**

### 5.9 Students Activities

#### 5.9.1 No. of students participated in Sports, Games and other events

State/ University level **Nil** National level **Nil** International level **Nil**

No. of students participated in cultural events

State/ University level **Nil** National level **Nil** International level **Nil**

## Annual Quality Assurance Report – (2014 - 2015)

5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports : State/ University level  National level  International level

Cultural: State/ University level  National level  International level

5.10 Scholarships and Financial Support

	Number of Students	Amount
Financial support from institution		
Financial support from government	277	1284570
Financial support from other sources		
Number of students who received International/ National recognitions		

5.11 Student organised / initiatives

Fairs : State/ University level  National level  International level

Exhibition: State/ University level  National level  International level

5.12 No. of social initiatives undertaken by the students

5.13 Major grievances of students (if any) redressed:

- Transportation facilities improved by adding buses
- Class room amenities were improved

## Criterion – VI

### **6. Governance, Leadership and Management**

6.1 State the Vision and Mission of the institution

**Our institution has long term vision to provide higher education to rural women  
Economically poor and downtrodden women students can get easy access to our  
institution for perusing higher education**

6.2 Does the Institution has a management Information System

**Wide datebase has been maintained in our administrative office and the  
particulars has been updated then and there**

## Annual Quality Assurance Report – (2014 - 2015)

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

**Curriculum is designed by the affiliated university is followed in our institution to also we accept and equip our institution**

6.3.2 Teaching and Learning

**Modern method of teaching and learning executed by our institution**

6.3.3 Examination and Evaluation

**Examination and evaluation followed as per university norms**

6.3.4 Research and Development

**Our research scholars and faculties were encouraged well to peruse research activities**

6.3.5 Library, ICT and physical infrastructure / instrumentation

**Adequate Library and library facilities are available in the institution**

6.3.6 Human Resource Management

**Adequate Teaching, Non Teaching and technical staffs are available**

6.3.7 Faculty and Staff recruitment

**Governing body and staff selection council existing in our institution**

6.3.8 Industry Interaction / Collaboration

**Post graduate and research scholars of Biochemistry and Microbiology department visit nearby industries**

## Annual Quality Assurance Report – (2014 - 2015)

### 6.3.9 Admission of Students

**Admission committee was formed to scrutinize the received application as per university norms**

6.4 Welfare schemes for

Teaching	Provident Fund
Non teaching	Provident Fund
Students	Nil

6.5 Total corpus fund generated

9460

6.6 Whether annual financial audit has been done

Yes

No

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	yes		Yes	College Committee
Administrative	yes	Income Tax	Yes	College Committee

6.8 Does the University/ Autonomous College declares results within 30 days?

For UG Programmes

Yes

No

For PG Programmes

Yes

No

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

**From this year onwards, the Thiruvalluvar University, Vellore has installed Full Automation facilities for registration, conduction and tabulation and publications of Examination results. Hence unnecessary delay may be rectified in future.**

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

**The University reasonably considers the applications seeking Autonomy from reputed institutions**

6.11 Activities and support from the Alumni Association

**Alumni Association functioning in our college, Free noon meals were provided to economically backward students**

6.12 Activities and support from the Parent – Teacher Association

**Parent teachers Association is functioning , Books and study materials are provided for economically backward students**

6.13 Development programmes for support staff

**Staffs members were supported to uplift their qualification and research activities, Financial assistance provided to them for the publications**

6.14 Initiatives taken by the institution to make the campus eco-friendly

**Plantation of Saplings  
Regulating the waste water disposal  
Eradication of flies and mosquitoes to control out break of diseases**

## **Criterion – VII**

### **7. Innovations and Best Practices**

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

**Class seminars, Assignments and treasure hunts for study materials elucidated interest among students to go in depth of knowledge search. This vital practice had a definite impact in the performance in their university Examinations**

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

**In the beginning of the year the institution has planned to organise coaching classes for outgoing under graduates and post graduate students. Specific coaching classes are organised in this year which helped a lot for securing jobs by our students**

7.3 Give two Best Practices of the institution (*please see the format in the NAAC Self-study Manuals*)

**Tapping the hidden talents of the students to suit for employability  
To improve their communication skill and personality development to  
command and lead entrepreneurial organisation**

7.4 Contribution to environmental awareness / protection

**Our institution is with rich of green canopy cover  
Regularly maintaining the campus clean with aesthetic beauty  
Rain water and waste water treatment plants established**

7.5 Whether environmental audit was conducted? Yes  No

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

**Our institution virtually serves for the rural and poor women folk for their  
empowerment. Our college has created a learning oriented climate, clear and  
visible valuables of education**

**8. Plans of institution for next year**

**Our institution has planned to develop infrastructural facilities for utilization  
of interdisciplinary and multi disciplinary programs. Our college proposes to  
add few more courses in research our curriculum**

*Signature of the Coordinator, IQAC*  
**Ms. K. Padmalochana**  
Head, Dept. of Bio Chemistry

*Signature of the Chairperson, IQAC*  
**Dr. M.H.S. Mohamed Yacoob**  
Principal