

**ANNUAL QUALITY ASSURANCE REPORT  
FOR THE YEAR  
2013 -2014**

**SUBMITTED TO**



**NATIONAL ACCERDIATION AND ASSESSMENT COUNCIL  
BANGALORE**

**SUBMITTED BY**



**INTERNAL QUALITY ASSURANCE CELL  
SRI AKILANDESWARI WOMEN'S COLLEGE  
WANDIWASH - 604 408**

## Members of IQAC

IQAC Chair Person	:	<b>Dr. M. H. S. Mohamed Yacoob</b> Principal
Senior Administrative officer	:	<b>Dr. Savithri Devaraj</b> Member – Governing Body
Teaching Faculty	:	<b>Ms. K. Suguna</b> Head, Department of English <b>Dr. D. Bharathi</b> Head, Department of Zoology <b>Mrs. K. Jagathi</b> Head, Department of Microbiology
Alumni Representative	:	<b>Ms. G. Sarojini</b> Assistant Professor
Management Representative	:	<b>Dr. A. Ramakrishnan</b> B.Sc., M.B.B.S Janani Eye Hospital, Vandavasi <b>Thiru. S. Vemanna</b> Treasurer Swamy Abedhanandha Polytechnic College Thellar
External Expert	:	<b>M.J.F. Ln. V. S. Thalpathi</b> Past District Governor & Past council Secretary, Lions club
Local Committee Representative	:	<b>Ms. K. Padmalochana</b> Head, Department of Biochemistry

Part – A

AQAR for the year (for example 2013-14)

2013-2014

**I. Details of the Institution**

1.1 Name of the Institution

**SRI AKILANDESWARI  
WOMEN'S COLLEGE**

1.2 Address Line 1

**TINDIVANAM HIGHWAY**

Address Line 2

**WANDIWASH**

City/Town

**TIRUVANAMALAI DISTRICT**

State

**TAMIL NADU**

Pin Code

**604 408**

Institution e-mail address

**saewcw@gmail.com**

Contact Nos.

**04183 -225713**

Name of the Head of the Institution:

**Dr. M.H.S. MOHAMED YACOOB  
PRINCIPAL**

Tel. No. with STD Code:

**04183 - 227176**

Mobile:

**9442409220**

## Annual Quality Assurance Report – (2013 - 2014)

Name of the IQAC Co-ordinator:

**MS. K. PADMALOCHANA**

Head, Department of Biochemistry

Mobile:

9865138385

IQAC e-mail address:

Akilanaac2015@gmail.com

1.3 NAAC Track ID (For ex. MHC0GN 18879)

OR

1.4 NAAC Executive Committee No. & Date:

(For Example EC/32/A&A/143 dated 3-5-2004.

This EC no. is available in the right corner- bottom of your institution's Accreditation Certificate)

**EC/38/171 DATED 02.02.2006**

1.5 Website address:

**www.sawcw.org**

Web-link of the AQAR:

For ex. <http://www.ladykeanecollege.edu.in/AQAR2012-13.doc>

1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 <sup>st</sup> Cycle	B+	75.45	2006	2011
2	2 <sup>nd</sup> Cycle				
3	3 <sup>rd</sup> Cycle				
4	4 <sup>th</sup> Cycle				

1.7 Date of Establishment of IQAC :

DD/MM/YYYY

28.04.2006

1.8 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC (for example AQAR 2010-11 submitted to NAAC on 12-10-2011)

i. AQAR 209 – 20110 submitted to NAAC on 30.04.2010

## Annual Quality Assurance Report – (2013 - 2014)

- ii. AQAR 2010 – 2011 submitted to NAAC on 05.05.2011
- iii. AQAR 2011 – 2012 submitted to NAAC on 31.08.2012
- iv. AQAR 2012 – 2013 submitted to NAAC on 18.05.2013

### 1.9 Institutional Status

University State  Central  Deemed  Private

Affiliated College Yes  No

Constituent College Yes  No

Autonomous college of UGC Yes  No

Regulatory Agency approved Institution Yes  No

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution Co-education  Men  Women

Urban  Rural  Tribal

Financial Status Grant-in-aid  UGC 2(f)  UGC 12B

Grant-in-aid + Self Financing  Totally Self-financing

### 1.10 Type of Faculty/Programme

Arts  Science  Commerce  Law  PEI (Phys Edu)

TEI (Edu)  Engineering  Health Science  Management

Others (Specify)

1.11 Name of the Affiliating University (*for the Colleges*)

**THIRUVALLUVAR UNIVERSITY,  
VELLORE**

1.12 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University

## Annual Quality Assurance Report – (2013 - 2014)

University with Potential for Excellence	<input type="text"/>	UGC-CPE	
DST Star Scheme	<input type="text"/>	UGC-CE	<input type="text"/>
UGC-Special Assistance Programme	<input type="text"/>	DST-FIST	<input type="text"/>
UGC-Innovative PG programmes	<input type="text"/>	Any other ( <i>Specify</i> )	<input type="text"/>
UGC-COP Programmes	<input type="text"/>		

### **2. IQAC Composition and Activities**

2.1 No. of Teachers	<input type="text" value="4"/>
2.2 No. of Administrative/Technical staff	<input type="text" value="1"/>
2.3 No. of students	<input type="text" value="0"/>
2.4 No. of Management representatives	<input type="text" value="3"/>
2.5 No. of Alumni	<input type="text" value="1"/>
2.6 No. of any other stakeholder and community representatives	<input type="text" value="0"/>
2.7 No. of Employers/ Industrialists	<input type="text" value="0"/>
2.8 No. of other External Experts	<input type="text" value="1"/>
2.9 Total No. of members	<input type="text" value="10"/>
2.10 No. of IQAC meetings held	

**Annual Quality Assurance Report – (2013 - 2014)**

2.11 No. of meetings with various stakeholders: No.  Faculty   
 Non-Teaching Staff  Students  Alumni  Others

2.12 Has IQAC received any funding from UGC during the year? Yes  No   
 If yes, mention the amount

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos.  International  National  State  Institution Level

(ii) Themes

2.14 Significant Activities and contributions made by IQAC

**IQAC recommended the departments to apply for financial aid for conducting National Level Seminar**

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year 2013-14

Plan of Action	Achievements
<b>To support faculties for publications of research articles in reputed journals</b>	<b>With the financial assistance of the management more than 6 faculties published their research articles</b>

*\* Attach the Academic Calendar of the year as Annexure.*

2.15 Whether the AQAR was placed in statutory body Yes  No

Management  Syndicate  Any other body

Provide the details of the action taken

Part – B

Criterion – I

**I. Curricular Aspects**

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD	0	0	0	0
PG	8	0	8	0
UG	10	1	10	0
PG Diploma	0	0	0	0
Advanced Diploma	0	0	0	0
Diploma	0	0	0	0
Certificate	0	0	0	0
M.Phil	5	0	5	0
<b>Total</b>	23	1	23	0

Interdisciplinary	0	0	0	0
Innovative	0		0	0

1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options

(ii) Pattern of programmes:

Pattern	Number of programmes
Semester	23
Trimester	0
Annual	0

1.3 Feedback from stakeholders\* Alumni  Parents  Employers  Students   
*(On all aspects)*

Mode of feedback : Online  Manual  Co-operating schools (for PEI)

*\*Please provide an analysis of the feedback in the Annexure*

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

**Since our institution is affiliated with Thiruvalluvar University is revised by University then and there**

1.5 Any new Department/Centre introduced during the year. If yes, give details.

**B. Com (CA),**



**Criterion – II**

**2. Teaching, Learning and Evaluation**

2.1 Total No. of permanent faculty	Total	Asst. Professors	Associate Professors	Professors	Others
	93	93	0	0	

2.2 No. of permanent faculty with Ph.D. 3

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year	Asst. Professors		Associate Professors		Professors		Others		Total	
	R	V	R	V	R	V	R	V	R	V
	28	2								

2.4 No. of Guest and Visiting faculty and Temporary faculty 2

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended	2	10	15
Presented papers	0	7	10
Resource Persons	0	0	0

2.6 Innovative processes adopted by the institution in Teaching and Learning:

**Students are trained to extract relevant information pertaining to their syllabus and provided good accessibility to Internet and other sources**

2.7 Total No. of actual teaching days during this academic year 205

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)

**Exams and Evaluation were conducted by Thiruvalluvar University**

2.9 No. of faculty members involved in curriculum restructuring/revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshop 0

2.10 Average percentage of attendance of students 90 %

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### 2.11 Course/Programme wise

distribution of pass percentage :

Title of the Programme	Total no. of students appeared	Division				
		Distinction %	I %	II %	III %	Pass %
B.A English	71					72 %
M. A. English	8					100%
B. A Tamil	0					0
B.C.A	93					96%
B.Com	74					96 %
M.Com	26					96 %
M.Phil Commerce	9					100 %
B.Sc., Biochemistry	32					100%
M.sc., Biochemistry	6					100 %
M.Phil Biochemistry	5					100 %
B.Sc., Chemistry	53					94 %
M.Sc., Chemistry	0					0
B.Sc., Computer Science	76					88 %
M.Sc., Information Technology	7					100 %
M. Phil Computer Science	18					100 %
B.Sc., Mathematics	133					84 %
M.Sc., Mathematics	25					96 %
M.Phil Mathematics	18					100 %
B.Sc., Microbiology	17					100 %
M.Sc., Applied Microbiology	4					100 %
M. Phil Microbiology	3					100 %
B.Sc., Physics	53					94.3 %
M.Sc., Physics	12					100%

### 2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes :

- **IQAC Conducts frequent review meetings for the progress of action plan**
- **Feedback were collected from the students**
- **Grievances and readdressal cell met frequently and resolved time to time**

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### 2.13 Initiatives undertaken towards faculty development

<i>Faculty / Staff Development Programmes</i>	<i>Number of faculty benefitted</i>
Refresher courses	0
UGC – Faculty Improvement Programme	0
HRD programmes	0
Orientation programmes	0
Faculty exchange programme	0
Staff training conducted by the university	0
Staff training conducted by other institutions	0
Summer / Winter schools, Workshops, etc.	0
Others	0

### 2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	6	0	0	0
Technical Staff	5	0	1	1

### Criterion – III

### 3. Research, Consultancy and Extension

#### 3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

**Staff are permitted to opt part time research in various universities in Tamilnadu , also staffs are supported in utilizing the laboratory resources for Publishing research articles in journals**

#### 3.2 Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number	Nil			
Outlay in Rs. Lakhs	Nil			

#### 3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number	Nil			
Outlay in Rs. Lakhs	Nil			

#### 3.4 Details on research publications

	International	National	Others
Peer Review Journals		20	
Non-Peer Review Journals			
e-Journals			
Conference proceedings			

#### 3.5 Details on Impact factor of publications:

Range  Average  h-index  Nos. in SCOPUS

#### 3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations Nil

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects				
Minor Projects				
Interdisciplinary Projects				
Industry sponsored				
Projects sponsored by the University/ College				
Students research projects <i>(other than compulsory by the University)</i>				
Any other(Specify)				
Total				

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3.7 No. of books published i) With ISBN No.  Chapters in Edited Books

ii) Without ISBN No.

3.8 No. of University Departments receiving funds from

UGC-SAP  CAS  DST-FIST   
DPE  DBT Scheme/funds

3.9 For colleges

Autonomy  CPE  DBT Star Scheme   
INSPIRE  CE  Any Other (specify)

3.10 Revenue generated through consultancy

3.11 No. of conferences

organized by the  
Institution

Level	International	National	State	University	College
Number					10
Sponsoring agencies					Management

3.12 No. of faculty served as experts, chairpersons or resource persons

3.13 No. of collaborations International  National  Any other

3.14 No. of linkages created during this year

3.15 Total budget for research for current year in lakhs :

From Funding agency  From Management of University/College

Total

3.16 No. of patents received this year

Nil

Type of Patent		Number
National	Applied	
	Granted	
International	Applied	
	Granted	
Commercialised	Applied	
	Granted	

**Annual Quality Assurance Report – (2013 - 2014)**

3.17 No. of research awards/ recognitions received by faculty and research fellows  
Of the institute in the year

Total	International	National	State	University	Dist	College
Nil						

3.18 No. of faculty from the Institution who are Ph. D. Guides and students registered under them

3.19 No. of Ph.D. awarded by faculty from the Institution

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF       SRF       Project Fellows       Any other

3.21 No. of students Participated in NSS events:

University level       State level   
 National level       International level

3.22 No. of students participated in NCC events:

University level       State level   
 National level       International level

3.23 No. of Awards won in NSS:

University level       State level   
 National level       International level

3.24 No. of Awards won in NCC:

University level       State level   
 National level       International level

## Annual Quality Assurance Report – (2013 - 2014)

3.25 No. of Extension activities organized

University forum  College forum   
NCC  NSS  Any other

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

- ✓ Blood Donation camp
- ✓ Rally for Energy Conservation
- ✓ Voters Awareness Camp

### Criterion – IV

#### 4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area				
Class rooms	37	3		40
Laboratories	7	0		7
Seminar Halls	1	0		1
No. of important equipments purchased ( $\geq$ 1-0 lakh) during the current year.				
Value of the equipment purchased during the year (Rs. in Lakhs)		6,60,453		
Others				

4.2 Computerization of administration and library

**All administration process are totally computerised**

## Annual Quality Assurance Report – (2013 - 2014)

### 4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	6812	20,64,035	242	72,243	7054	21,36,278
Reference Books	619	11,11,495				
e-Books						
Journals	21	24,100	21	24,300	21	24,300
e-Journals						
Digital Database						
CD & Video						
Others (specify)						

### 4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Departments	Others
Existing	<b>107</b>	<b>102</b>	<b>2</b>			<b>2</b>	<b>1</b>	
Added	<b>11</b>	<b>10</b>	<b>1</b>			<b>0</b>	<b>0</b>	
Total	<b>118</b>	<b>112</b>	<b>3</b>			<b>2</b>	<b>1</b>	

### 4.5 Computer, Internet access, training to teachers and students and any other programme for technology upgradation (Networking, e-Governance etc.)

**Computers, OHP, LCD projector and Internet Facilities available inside the campus**

### 4.6 Amount spent on maintenance in lakhs :

i) ICT	<input type="text"/>
ii) Campus Infrastructure and facilities	<input type="text" value="2,97,996"/>
iii) Equipments	<input type="text" value="3,85,731"/>
iv) Others	<input type="text" value="2,00,123"/>
<b>Total :</b>	<input type="text" value="8,83,850"/>



**Criterion – V**

**5. Student Support and Progression**

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

**IQAC periodically met faculty members and advice them to identify specific problems of slow learners and to provide remedial measures for their academic progress**

5.2 Efforts made by the institution for tracking the progression

**Continuous Internal assessment cell have been created in all faculties to assess the progression of the students**

5.3 (a) Total Number of students

UG	PG	Ph. D.	M.Phil
725	101	0	46

(b) No. of students outside the state

Nil

(c) No. of international students

Nil

Men	No	%	Women	No	%
	0	0		872	100

2012-2013						2013-2014					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
30	128	1	714	0.	875	31	117	2	722	0	872

Demand ratio 94.57 %      Dropout % 1.32 %

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

**Orientation programme regarding performance in competitive exam were organised for final year students in collaboration with ASSET organisation**

No. of students beneficiaries

725

5.5 No. of students qualified in these examinations

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NET                      SET/SLET                      GATE                      CAT  
 IAS/IPS etc       State PSC            UPSC            Others

### 5.6 Details of student counselling and career guidance

**Carrier guidance Cell is functioning in our institution it gives counselling for their academic and relevant information regarding placement opportunities.**

No. of students benefitted

### 5.7 Details of campus placement

<i>On campus</i>			<i>Off Campus</i>
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
0	0	0	5

### 5.8 Details of gender sensitization programmes

**Womens day celebrated on March 8<sup>th</sup> Dr. Amutha Santhanam, Associate Professor, Thiruvalluvar University, Vellore gave a valuable speech on gender sensitisation**

### 5.9 Students Activities

#### 5.9.1 No. of students participated in Sports, Games and other events

State/ University level       National level       International level

#### No. of students participated in cultural events

State/ University level       National level       International level

#### 5.9.2 No. of medals /awards won by students in Sports, Games and other events

SRI AKILANDESWARI WOMEN

LLEGE , Wandiw

Nil
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## Annual Quality Assurance Report – (2013 - 2014)

Sports : State/ University level                      National level                      International level

Cultural: State/ University level       National level       International level

### 5.10 Scholarships and Financial Support

	Number of Students	Amount
Financial support from institution		
Financial support from government	277	17,25,710
Financial support from other sources		
Number of students who received International/ National recognitions		

### 5.11 Student organised / initiatives

Fairs : State/ University level       National level       International level

Exhibition: State/ University level       National level       International level

5.12 No. of social initiatives undertaken by the students

### 5.13 Major grievances of students (if any) redressed:

- Transportation facilities improved by adding buses
- Class room amenities were improved

## Criterion – VI

### **6. Governance, Leadership and Management**

#### 6.1 State the Vision and Mission of the institution

**Our institution has long term vision to provide higher education to rural women  
Economically poor and downtrodden women students can get easy access to our  
institution for perusing higher education**

#### 6.2 Does the Institution has a management Information System

**Wide datebase has been maintained in our administrative office and the  
particulars has been updated then and there**

#### 6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

**Curriculum is designed by the affiliated university is followed in our institution to also we accept and equip our institution**

6.3.2 Teaching and Learning

**Modern method of teaching and learning executed by our institution**

6.3.3 Examination and Evaluation

**Examination and evaluation followed as per university norms**

6.3.4 Research and Development

**Our research scholars and faculties were encouraged well to peruse research activities**

6.3.5 Library, ICT and physical infrastructure / instrumentation

**Adequate Library and library facilities are available in the institution**

6.3.6 Human Resource Management

**Adequate Teaching, Non Teaching and technical staffs are available**

6.3.7 Faculty and Staff recruitment

**Governing body and staff selection council existing in our institution**

6.3.8 Industry Interaction / Collaboration

**Post graduate and research scholars of Biochemistry and Microbiology department visit nearby industries**

6.3.9 Admission of Students

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**Admission committee was formed to scrutinize the received application as per university norms**

6.4 Welfare schemes for

Teaching	Provident Fund
Non teaching	Provident Fund
Students	Nil

6.5 Total corpus fund generated

8720

6.6 Whether annual financial audit has been done

Yes

No

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	yes		Yes	College Committee
Administrative	yes	Income Tax	Yes	College Committee

6.8 Does the University/ Autonomous College declares results within 30 days?

For UG Programmes

Yes

No

For PG Programmes

Yes

No

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

**From this year onwards, the Thiruvalluvar University, Vellore has installed Full Automation facilities for registration, conduction and tabulation and publications of Examination results. Hence unnecessary delay may be rectified in future.**

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

**The University reasonably considers the applications seeking Autonomy from reputed institutions**

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### 6.11 Activities and support from the Alumni Association

**Alumni Association functioning in our college, Free noon meals were provided to economically backward students**

### 6.12 Activities and support from the Parent – Teacher Association

**Parent teachers Association is functioning , Books and study materials are provided for economically backward students**

### 6.13 Development programmes for support staff

**Staffs members were supported to uplift their qualification and research activities**

### 6.14 Initiatives taken by the institution to make the campus eco-friendly

**Keeping the campus clean**  
**Regulating the waste water disposal**  
**Recycling the used water and storm water for plantation**

## Criterion – VII

### 7. Innovations and Best Practices

#### 7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

**Class seminars, Assignments and treasure hunts for study materials elucidated interest among students to go in depth of knowledge search. This vital practice had a definite impact in the performance in their university Examinations**

#### 7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

**In the beginning of the year the institution has planned to organise coaching classes for outgoing under graduates and post graduate students. Specific coaching classes are organised in tjis year which helped a lot for securing jobs by our students**

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7.3 Give two Best Practices of the institution (*please see the format in the NAAC Self-study Manuals*)

**Tapping the hidden talents of the students to suit for employability**  
**To improve their communication skill and personality development to command and lead entrepreneurial organisation**

7.4 Contribution to environmental awareness / protection

**Our institution is with rich of green canopy cover**  
**Regularly maintaining the campus clean with aesthetic beauty**  
**Rain water and waste water treatment plants established**

7.5 Whether environmental audit was conducted? Yes  No

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

**Our institution virtually serves for the rural and poor women folk for their empowerment. Our college has created a learning oriented climate, clear and visible valuables of education**

### **8. Plans of institution for next year**

**Our institution has planned to develop infrastructural facilities , improving digital tools and resources and their applications for their maximum utilization of interdisciplinary and multi disciplinary programs. Our college proposes to add few more courses in our curriculum**

*Signature of the Coordinator, IQAC*  
**Ms. K. Padmalochana**  
**Head, Dept. of Bio Chemistry**

*Signature of the Chairperson, IQAC*  
**Dr. M.H.S. Mohamed Yacoob**  
**Principal**